

Operator Forms F-1 – F-5

Published templates to be completed and signed by the Participant

Version	Publication date	Effective date
1.0	16.09.2026	01.10.2026
Operator	Original language	Publication URL
SteppeGate LLP, BIN 260140019690, Republic of Kazakhstan	Russian	https://dalaway.kz/legal/forms

The forms are referred to in clause 4.8 of the Agreement and clauses 3.4, 3.5 and 4.6 of the Platform Use Rules.

Completion. Blank fields are completed by the Participant. Personal data is entered only to the extent necessary for verification. The representative's personal consent to the processing of their personal data is given separately.

Submission. A scanned copy of the signed document is accepted. The Operator does not require an apostille, legalisation or notarisation to accept the document. This procedure does not affect mandatory requirements of applicable law concerning the form of the document or the authority of its signatory.

Where to obtain the forms. Current versions are available for download on the publication page, at the company verification step during onboarding and in the documents section of the company profile.

The non-public form F-4, "Individual Agreement with a Non-resident Seller", is not included in this set and is provided to the specific non-resident seller for the relevant Transaction.

F-1. Power of Attorney for a Representative of a Resident of the Republic of Kazakhstan

POWER OF ATTORNEY

Place of issue _____. Date of issue _____.

Principal: _____ (name of the legal entity or surname, first name and patronymic of the individual entrepreneur or head of the peasant or farm enterprise), BIN / IIN _____, address _____, represented by

_____ (position, surname, first name and patronymic), acting under
_____ (charter, participant's resolution or order), hereby authorises

Representative: _____ (surname, first name and patronymic), IIN
_____, identity document _____, position _____, email
address of the Dalaway account _____

to represent the Principal on the Dalaway digital platform (dalaway.kz), operated by
SteppeGate LLP, BIN 260140019690, within the powers and limitations set out in this
power of attorney.

Powers

The Representative is authorised to represent the Principal on the Platform, including to:

1. register the Principal and provide documents for verification;
2. accept, on behalf of the Principal, the Accession Agreement, Platform Use Rules, Marketplace Rules and Tariffs, including the obligation they establish to pay for the Operator's services, and their subsequent versions;
3. give the Company Consent to the Processing of Business Information and Communications;
4. perform actions for entering into and performing Transactions: send and accept Offers, confirm the Contractual Basis, agree changes to terms, create Appendices, launch Trading Operations, confirm performance and request cancellation;
5. manage the Principal's team membership and User permissions on the Platform and enter and change the Principal's bank details following the required verification;
6. receive Fee Calculations, invoices and Certificates of Work Performed (Services Rendered), and submit objections and requests.

Limitations: _____ (if none, state "without limitations")

Scope of the Power of Attorney

This power of attorney does not authorise the Representative to sign contracts with counterparties outside the Platform, guarantees or loan agreements on behalf of the Principal, to operate a bank account or to receive funds.

This power of attorney is issued without the right of substitution and is valid until
_____ inclusive. Its term may not exceed three years; the date of issue is
mandatory.

The Principal notifies SteppeGate LLP of revocation at hello@dalaway.kz and terminates the representative's permissions in the account. Acknowledgement of receipt of the notice is not a statutory condition for revocation.

Signatory for the Principal _____ (surname and initials), position _____, signature _____. Seal, if any.

The Representative acknowledges the scope of their powers: signature _____, date _____.

F-2. Letter of Authority for a Representative of a Non-resident

On company letterhead, if available.

Place _____. Date _____.

To: SteppeGate LLP, BIN 260140019690, Republic of Kazakhstan, operator of the Dalaway digital platform (dalaway.kz).

Company _____, incorporated under the laws of _____, registration number _____, registered office _____, represented by _____, acting under _____, confirms the authority of the following representative:

surname and first name _____, position _____, identity document _____, email address of the Dalaway account _____

Powers

The Representative is authorised to represent the company on the Platform, including to:

1. register the company, complete verification and provide documents;
2. accept, on behalf of the company, the Accession Agreement, Platform Use Rules, Marketplace Rules and Tariffs, and their subsequent versions;
3. give the Company Consent to the Processing of Business Information and Communications;
4. perform actions for entering into and performing Transactions: send and accept Offers, confirm the Contractual Basis, agree changes to terms, create Appendices, launch Trading Operations, confirm performance and request cancellation;
5. manage team membership, User permissions and the company's bank details;
6. receive Fee Calculations, invoices and Certificates of Work Performed (Services Rendered), and submit objections and requests.

Scope of the Letter

This letter is not an Individual Agreement and does not lift the suspension of further processing of a non-resident seller's Transaction. It does not confer authority to sign contracts with counterparties or to dispose of funds.

We confirm that the signatory is authorised to grant these powers under the law applicable to the company. We attach the company registration document and evidence of the signatory's authority: _____. Revocation of authority will be notified to hello@dalaway.kz.

Signatory's surname and first name _____, position _____, signature _____, date _____. Seal, if any.

The form was drawn up in Russian. An agreed language version is permitted; the validity of the authority is determined by the law applicable to the company, rather than by the title of the document.

F-3. Application to Replace the Account Owner

On company letterhead.

Place _____. Date _____.

To: SteppeGate LLP, BIN 260140019690, operator of the Dalaway digital platform.

We, _____ (Participant's name), BIN or registration number _____, country of registration _____, request that you:

remove the Owner role from _____ (surname, first name and patronymic), email _____

assign the Owner role to _____ (surname, first name and patronymic), position _____, IIN or identity document details _____, email _____

Basis of the new Owner's authority: ☐ acts without a power of attorney under _____ ☐ power of attorney or letter of authority No. _____ dated _____, term _____

Reason why the current Owner cannot transfer the role personally:

_____ (termination of employment, loss of access, unavailability, refusal to transfer or other reason)

Previous Owner's access: ☐ terminate all access ☐ remove only the Owner role, retaining permissions _____

If there are indications that the account has been compromised, describe them

We confirm the accuracy of the information and that the named person has lost the ability or authority to transfer the Owner role personally. We request that the company's data and ongoing Transactions be preserved and that the replacement be made after verification of authority. This application does not in itself establish that the account has been compromised or authorise the transfer of data to unauthorised persons.

Attachments: _____ (evidence of the signatory's authority; where necessary, a power of attorney for the new Owner and a document evidencing the grounds for replacement)

Signatory _____, basis of authority _____, verification contact _____, signature _____, date _____. Seal, if any.

F-5. Notice of Revocation of Authority

Place _____. Date _____.

To: SteppeGate LLP, BIN 260140019690, hello@dalaway.kz.

Company _____, BIN or registration number _____, hereby notifies you of the revocation of the authority of _____ (surname, first name and patronymic), account email _____, granted by document No. _____ dated _____.

Date and time when authority ceases _____

Scope of revocation: ☐ all powers ☐ the following powers _____

Please terminate the relevant access, end active sessions to the extent necessary and confirm completion. New authorised person, if required _____. Verification contact _____.

This notice does not invalidate earlier valid actions or obligations that have arisen. Grounds for contesting particular actions are notified separately.

Signatory _____, basis of authority _____, signature _____, date _____.

Version history. Current version — 1.0 of 16.09.2026, effective from 01.10.2026. No previous versions.